



COMPANY PROFILE



Jelocorp Group
Alleviating unemployment by linking people to opportunities & jobs.
155 West St, Sandton CBD, Gauteng



+



Jelocorp Group has been shaping industries and bridging the unemployment gap since 2015. As a Level 1 BEE-compliant company, we specialise in ICT, recruitment, and construction, with a proven track record across Africa and beyond. But we're more than just a recruitment service—we're your **comprehensive partner for operational excellence.**

We don't just source the best talent, but also guide you through market-specific legal complexities, handle payroll, manage timesheets, and ensure tax compliance—whilst offering seamless bilingual services in **English and Mandarin.**

With offices across Gauteng and the Western Cape and an international reach into Asian and African markets, we support investors in navigating these complex regions.

Whether you need national placements or international recruitment of critical skills, our bespoke service models ensure you get precisely what you need, when you need it.

→ OVERVIEW



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National
Recruitment
(blue & white collar)



Candidate
Management
*(on request by
client)*



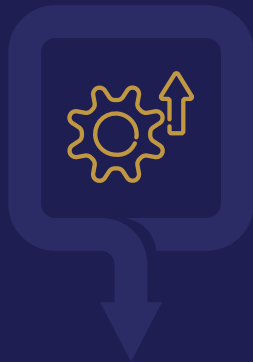
International
Recruitment
*(foreign currency base,
higher critical skills)*



Implementation
on a national and
international level



VISA
Assistance



Operations



Project
Management &
Delivery



Tender
Acquisition

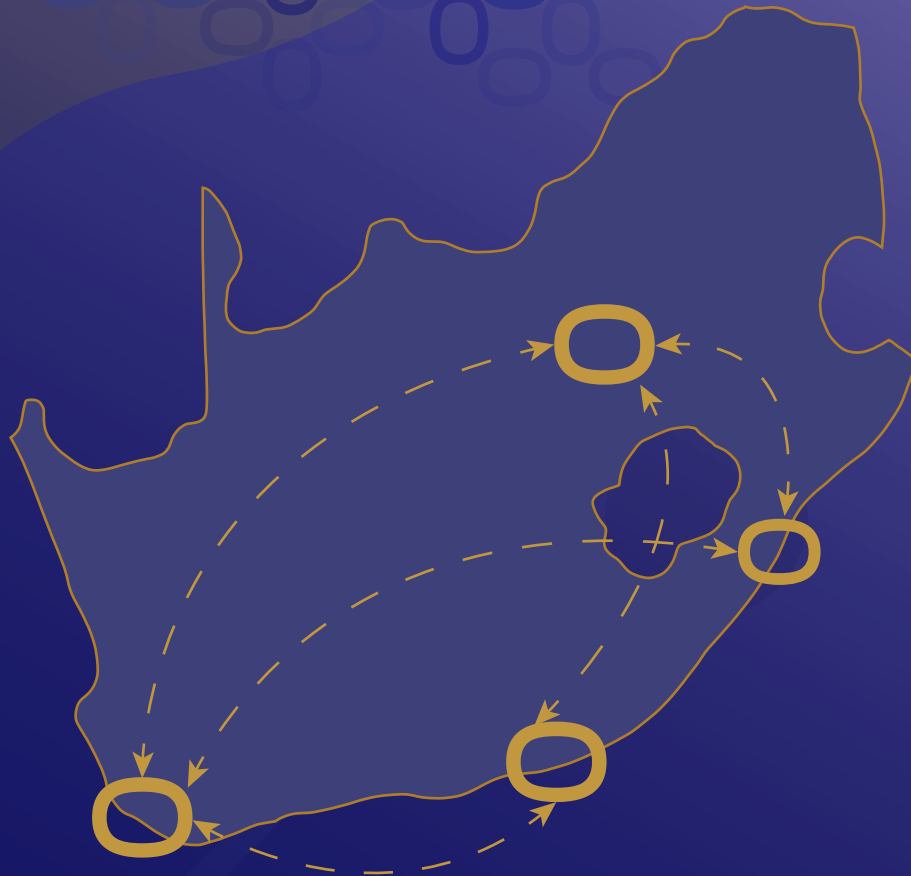


Project
Investment
Liaison



Client meeting
(industry specific)
Management

CORE SERVICES



Permanent Placements (PEA)

Temporary Placements (TES)

Specialised services/placements

Executive searches

Assessment services

NATIONAL RECRUITMENT

Our immigration partner assists with the following:

Critical skills work permits

General work permits

Intra-company transfer work permits

Exceptional skills work permits

Quota work permits

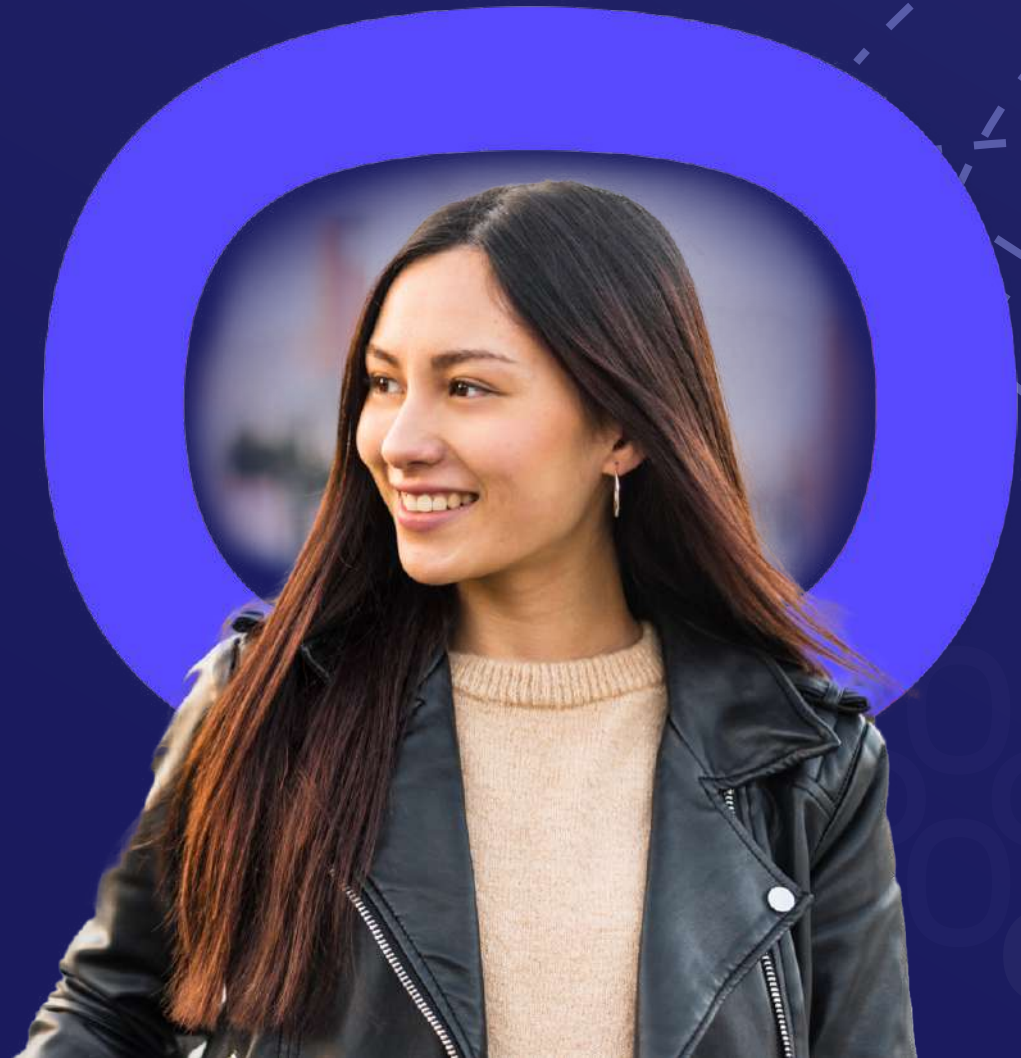
Corporate work permits

Business Visit Visas

Section 11(2) and extension applications

Relative's permits

FOREIGN → APPLICANTS



We provide the following services in more than 16 African countries and 24 countries worldwide:

All Certifications

Criminal record checks

Sourcing per client's specifications

Assistance in arranging all candidate's logistical needs

Compiling corporate permits

Checks and medicals

INTERNATIONAL RECRUITMENT ←

Every Jelocorp client is assigned a dedicated, world-class account manager, available 24/7, to assist with:

Candidate assessment procedures

Labour management to ensure site stability

Production focus driving effective delivery of skills placed

Client/commercial support

Ad hoc site-specific requirements as set out by the principal contractor/client

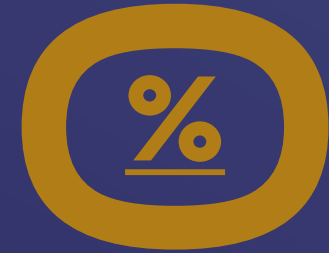
Timesheet support, sign-off, and payroll queries

Liaising with the client for scoping of work and placement requirements

→ **OPERATIONS**



For permanent placements, the fee is calculated as a percentage of the candidate's annual base salary, with separate rates applied to non-management and management-level roles. *All fees exclude VAT.*



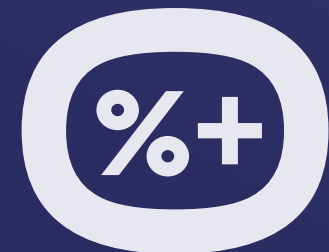
For fixed-term contracts, the placement fee is based on a percentage of the candidate's gross monthly salary for the duration of the contract. Adjustments can be made depending on the client's volume requirements.



Overtime and bonuses are charged at a percentage of the management fees.



Additional expenses, such as travel and business-related entertainment, will be pre-approved and calculated as a percentage of the management fee.



PRICING ←





Data Protection: We prioritise safeguarding sensitive employee information, ensuring it is securely managed and protected against unauthorised access.



Risk Mitigation: Our advanced security protocols minimise the risks of data breaches, identity theft, and cyberattacks, providing our clients with peace of mind.



Secure Transactions: We utilise encryption and secure transmission methods to ensure payroll data remains confidential and intact during processing and transfer.



Access Controls: With role-based access controls, we limit payroll data access to authorised personnel only, enhancing overall data security.

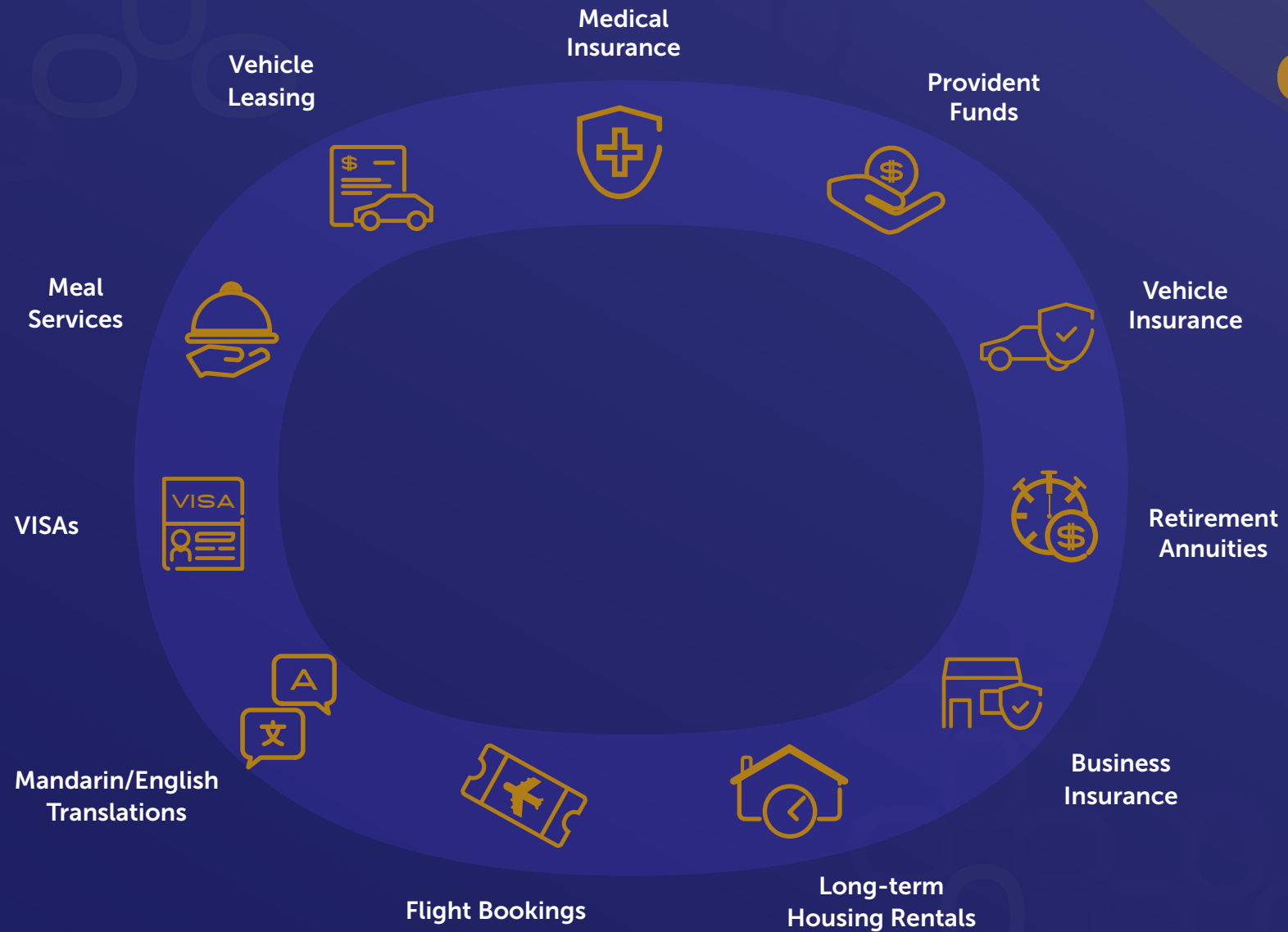


Disaster Recovery: Our robust backup and disaster recovery systems guarantee uninterrupted payroll operations, even in the event of system failures or natural disasters, ensuring business continuity.



Confidentiality Assurance: We adhere to strict confidentiality agreements to protect sensitive payroll information, fostering trust and guaranteeing privacy for our clients.

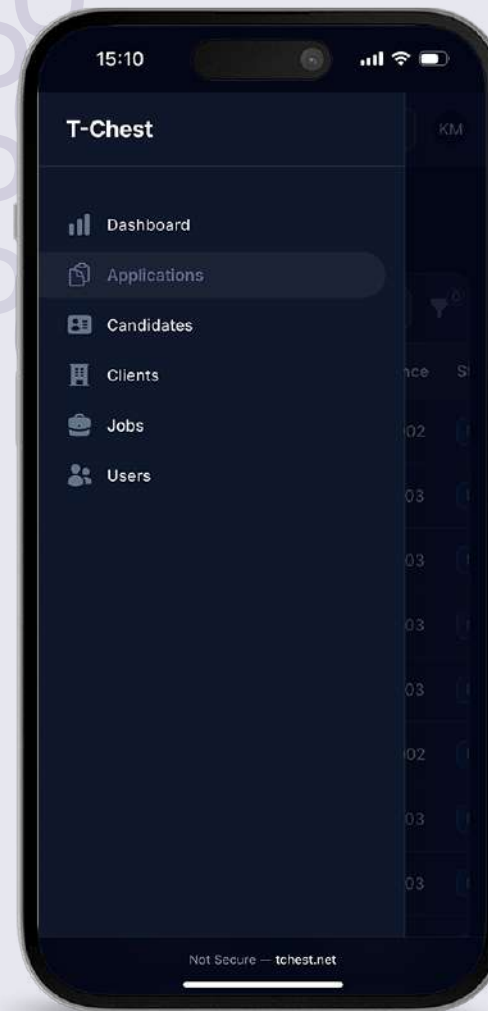
PAYROLL BENEFITS



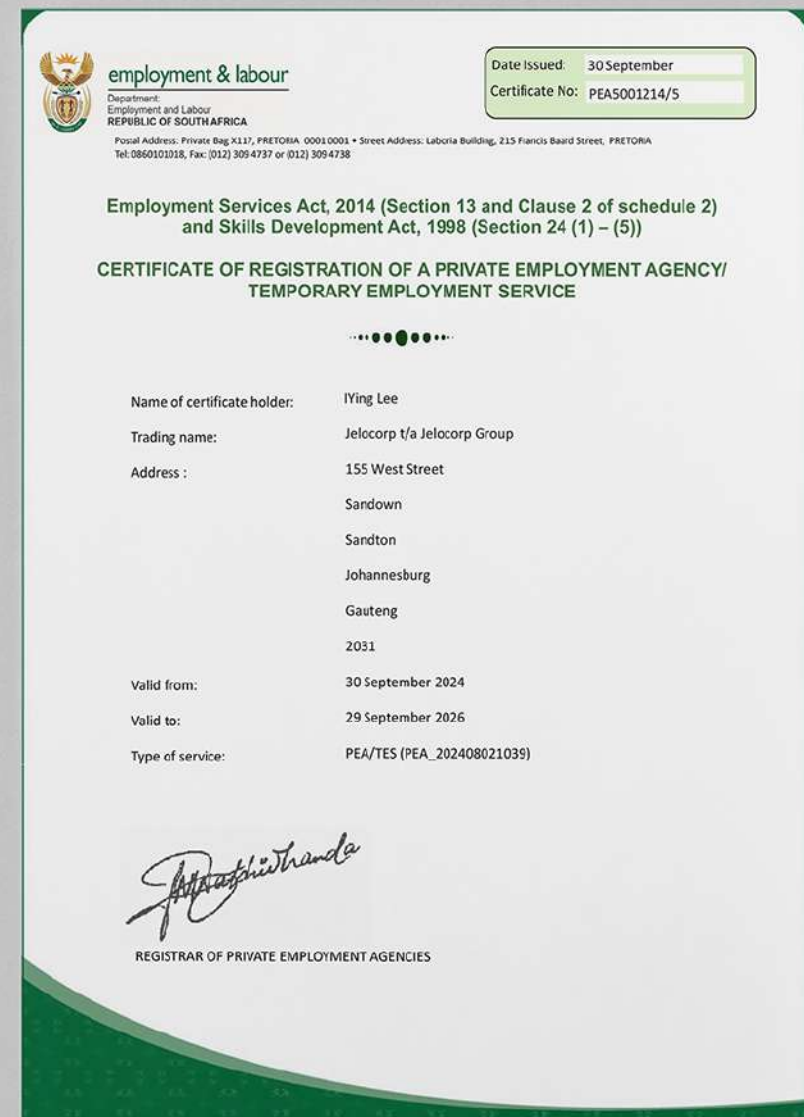
ADDITIONAL SERVICES



→ **OUR PARTNERS**



OUR APP: T-CHEST



→ CERTIFICATIONS



Certificate

This is to certify that
Hiermee word gesertifiseer dat

Jelocorp Pty Ltd

is a client of SEESA Consumer Protection & POPI.
'n kliënt is van SEESA Consumer Protection & POPI.

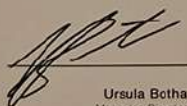
SEESA Consumer Protection & POPI will assist with consumer related as well as protection of personal information aspects within the parameters of these legislation in furthering the business interests of the aforesaid client.

SEESA Consumer Protection & POPI sal omsien na verbruikersverwante asook beskerming van persoonlike inligting aspekte binne die raamwerk van dié wetgewings tot die bevordering van die besigheidsbelange van die bogenoemde kliënt.

DATE ISSUED:
DATUM UITGEREIK: **29-May-2020**

CLIENT NUMBER:
KLIËNTENOMMER: **17015**

APPLICABLE LEGISLATION: Consumer Protection Act No 68 of 2008
TOEPASLIKE WETGEWING: & Protection of Personal Information Act No 4 of 2013


Ursula Botha
Managing Director
Besturende Direkteur



SEESA (PTY) LTD | Reg.No.: 2008/015270/07

WWW.SEESA.CO.ZA



Certificate

This is to certify that
Hiermee word gesertifiseer dat

Jelocorp Pty Ltd

is a client of SEESA Labour.
'n kliënt is van SEESA Labour.

SEESA Labour will deal with all labour aspects of the said client within the parameters of legislation in furthering the business interest of the client.

SEESA Labour sal omsien na alle arbeidsaspekte binne die raamwerk van wetgewing tot die uitbou van die besigheidsbelange van die kliënt

DATE ISSUED: **06-Dec-2018**
DATUM UITGEREIK:

CLIENT NUMBER: **57438**
KLIËNTENOMMER:


Banie Oostendorp
Managing Director
Besturende Direkteur



SEESA
GUARANTEE



SEESA (PTY) LTD | Reg.No.: 2008/015270/07

WWW.SEESA.CO.ZA



Skills Training
SEESA

Certificate

This is to certify that
Hiermee word gesertifiseer dat

Jelocorp Pty Ltd

is a client of SEESA Skills Training.
'n klient is van SEESA Skills Training.

SEESA Skills Training will provide comprehensive training to promote the client's productivity and profitability and will assist in compiling Workplace Skills Plans and claiming back Skills Development Levies. SEESA Skills Training will also assist in all Employment Equity matters to further the business interests of the client.

SEESA Skills Training sal omvattende opleiding voorsien om die klient se produktiwiteit en winsgewendheid te bevorder en sal bystand verleen om Werkspiekvaardigheidsplanne op te stel en Vaardigheidsontwikkelingheffings terug te eis. SEESA Skills Training sal ook bystand verleen in alle Gelyke Indiensnemingsaangeleenthede om die besigheidsbelange van die klient te bevorder.

DATE ISSUED: 03-Jul-2020
DATUM UITGEREIK:

CLIENT NUMBER: 15773
KLIËNTENOMMER:

Ursula Botha
Managing Director
Bestuurder Direkteur

SEESA
Professional Legal Support
in Afrikaans

SEESA (PTY) LTD | Reg No.: 2006/01270/07

WWW.SEESA.CO.ZA



Certificate

This is to certify that

Jelocorp Pty Ltd

is a SEESA GOLD Client
and currently receives services from the following products:



Ursula Botha
Managing Director

DATE ISSUED: 03-Jul-2020

Congratulations on your **SEESA Gold** status.
You are only one step away from reaching **Platinum** status.



COMPANY MEMBERSHIP CERTIFICATE



COMPANY MEMBER OF THE CONTACT CENTRE MANAGEMENT GROUP

THE PROFESSIONAL BODY OF THE CONTACT
CENTRE INDUSTRY OF SOUTH AFRICA

THIS IS TO CERTIFY THAT

JELOCORP PTY LTD

IS A **SMALL UNDER 51** COMPANY MEMBER OF THE
CONTACT CENTRE MANAGEMENT GROUP

01 Nov 2024 - 01 Nov 2025

VALID

A handwritten signature in black ink, appearing to be 'W. J. J.', is written over a horizontal line.

SIGNED





Jelocorp Group

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